

Type of expenditure	Details	Apr 22 to Mar 23 Actuals	Budget 2022-23	Details of expenditure
Administration	Wages	4,083	3,700	Parish Clerk
	Business rates	1,622	2,200	Lichfield DC
	Water rates	152	150	Waterplus
	Electric	510	150	EDF energy
	Sage	84	84	Payroll software
	Website/IT	469	144	Vision ICT
	Stationery/printing/post	80	100	Stationery/postage
	Training	271		Training courses/mileage
	Insurance	646	1,300	Liability insurance
	Subscriptions/membership	309	280	SPCA/Support staffordshire
	Best kept village	28		BKV entry fee
	<b>Total administration</b>	<b>8,253</b>	<b>8,108</b>	
Community halls Recreation grounds	Park/Pavillion	275	200	Rubbish cleared
	Grasscutting/bulbs	4,975	7,020	L Hodge
	Hedges	7,390	1,300	Hedge cutting
	Dog bins	293	300	Lichfield DC
	Pest control	200	300	Moles
	Grounds maintenance	8,208	2,200	Park maintenance
	Village green	8,372		Kerb sets, bench and grass maint
	Revelopment of park	650		Beacon topo survey
	<b>Total recreation grounds</b>	<b>30,363</b>	<b>11,320</b>	
Footpaths/lighting/maint Play equipment maint Play equipment Election expenses Donantions Audit fees Other Room Hire			1,200	
			1,500	Remove sleepers/bark
				Annual inspection
			500	
			1,500	
		155	900	Internal audit
		20	600	Remembrance wreath
	20	-	WI room hire	
	<b>Total other costs</b>	<b>195</b>	<b>6,200</b>	
	<b>Total expenditure</b>	<b>38,811</b>	<b>25,628</b>	

Income	DB Scouts	-	200		Donation
Income	Pavillion room hire	-	55		Grant
Income	Lichfield DC	-	25,628		Precept
Income	Village green damage	-	350		Wren kitchens
Income	Lovell Homes	-	840		Moat lectern
Vat refund		-	905		VAT refund
	<b>Total income</b>	-	<b>27,978</b>		

Summary	Bank balance 01.04.22	25,841.01
	Income - precept	25,628.00
	Income - misc	1,445.00
	VAT refund paid	905.16
	VAT refund due	- 2,808.90
	Expenditure	- 38,811.08
	Bank balance at 31.03.23	12,199.19

## Explanation of significant variances in the accounting statements – AGAR

### Section 2

Parish Council name: **DRAYTON BASSETT PARISH COUNCIL**

Please explain any variances of more than 15% between the totals for individual boxes in Section 2. We do not require explanations for variances of less than £200; however, in some cases there may be 'compensating' variances which leave the overall total for a box relatively unchanged – e.g. where there was a major one-off project in one year (e.g. contribution to village hall extension of £30,000), but a totally different expense of a similar size in the next (e.g. purchase of playground equipment of £28,000). In such cases, it would be helpful to provide an explanation of movements within each box. We also ask you to explain any change where there is a movement to or from zero. Please either use the proforma below, or complete a separate schedule if more space is required.

Section 2	2021/22 £	2022/23 £	Variance (+/-) £	Detailed explanation of variance  (for each reason noted please include monetary values (to nearest £100))
Box 2 <i>Precept</i>	23798	25628	1830	7.7%
Box 3 <i>Other income</i>	476	2350	1874	394% Donation from Scouts of £200; Room hire of £55 Wren Kitchens donation for kitchen: £350 Lovell Homes donation for lectern £840 VAT refund: £905
Box 4 <i>Staff costs</i>	3419	4083	664	19% Increase in Clerk salary to reflect national agreed pay rise and increased hours
Box 5 <i>Loan interest/ capital</i>	0	0	0	0
Box 6 <i>Other payments</i>	16427	37537	21110	129% Grounds maintenance increased following park improvements £6008 Village green works to kerbs, benches etc £8372 Redevelopment of the park £650 Hedge Cutting £6000

Box 7 <i>Balances carried forward</i>	25841	12199	-13642	<b>If some of the year-end balances are earmarked for specific purposes rather than as a general reserve, please provide a breakdown. You do not need to explain the year-on-year variance for this box.</b>
Box 9 <i>Fixed assets &amp; long term assets</i>	36396	38236	1840	<b>Explain <u>all</u> movements in this category and not just those above 15%</b>  Purchase of bench £1840
Box 10 <i>Total borrowing</i>	0	0	0	0

## Bank reconciliation

Parish Council Name Drayton Bassett Parish Council

Financial year ending 31 March 2023

Prepared by Odette Ghent RFO(Name and Position) Date 15.05.23

Balance per bank statements as at 31 March 2023:

e.g. Current account	£ 12,199.19
High interest account	£ -
Building society premium a/c	£ -

Petty cash float (if applicable)	£ -
Less: any unpresented cheques at 31 March 2023 (normally only current account)	£ -
Cheque number	

Add: any un-banked cash at 31 March 2023	£ -
e.g. Allotment rents banked 31 March 2022 (but not credited until 1 April)	£ -

Net balances as at 31 March 2023	£ 12,199.19
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*The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:*

### CASH BOOK

Opening Balance 1 April 2022	£ 25,841.01
Add: Receipts in the year	£ 27,978.16
Less: Payments in the year	-£ 41,619.98
Closing balance per cash book [receipts and payments book] as at 31 March 2023 (must equal net balances above)	£ 12,199.19