

# Drayton Bassett Parish Council

Parish Clerk: Robert Pritchard  
 Email: [parishclerk@draytonbassett-pc.gov.uk](mailto:parishclerk@draytonbassett-pc.gov.uk)

The public are invited to a meeting of Drayton Bassett Parish Council which will be held on **Tuesday 20<sup>th</sup> January 2026 at 7.30pm** in The Sports Pavilion, Rectory Close, Drayton Bassett, B78 3UH.

Robert Pritchard

Robert Pritchard  
 Parish Clerk & RFO

## AGENDA

<b>120</b>	<b>Apologies:</b>  To receive and approve reasons for absence.
<b>121</b>	<b>Declarations of Interest and Dispensations:</b>  To receive Declarations of Interests and consider granting dispensations of which written notice has been received by the Clerk.
<b>122</b>	<b>Public Participation:</b>  Members of the public are invited to address the Council on any issue over which it has a power. This section will be limited to 20 minutes.
<b>123</b>	<b>Chair to reopen the meeting:</b>  Members of the public may not take part in the meeting itself.
<b>124</b>	<b>Minutes:</b> (Attachment 1)  To approve the minutes of the meeting held on the 18 <sup>th</sup> November 2025.
<b>125</b>	<b>Reports from District Councillor, County Councillor and Staffordshire Police (for information) if present:</b>  Reports will be heard (for information) from the Bourne Vale District Councillor (Cllr Brian Yeates), the Staffordshire County Councillor (Cllr Alex Farrell) and Staffordshire Police, if they are able to attend.
<b>126</b>	<b>Clerk's Report:</b> (Attachment 2)  To note and approve the appropriate actions from the Clerk's Report.
<b>127</b>	<b>Appointment of Internal Auditor:</b>  To appoint Toplis Associates Ltd as internal auditor.

<b>128</b>	<b>Precept:</b>  To confirm the 26/27 precept at £29,919.24
<b>129</b>	<b>Finances:</b>  129.1 Authorisation of payments:  To approve the following payments –  Vision ICT - £24.00  129.2 To approve the following payments under delegated authority –  Staffing costs - £287.90 Staffordshire Playing Fields Association - £20 SLCC Fees - £57.78 Dog waste bags - £70.56 Handyman services - £291.66 Gladiator Dog Waste Station - £477.60 (LDC Grant Funded)  To approve the financial reconciliation for November 2025 & December 2025 (Attachment 3a & 3b)
<b>130</b>	<b>The Best Kept Village &amp; Community Awards 2026:</b>  To discuss the updated Best Kept Village & Community Awards.
<b>131</b>	<b>To approve the following policies &amp; note the Policy Audit:</b> (Attachment 4a & 4b) • IT Policy
<b>132</b>	<b>Repairs to the Village Green:</b>  To receive an update on commissioning repairs to the Village Green.
<b>133</b>	<b>Local Council Awards Scheme:</b> (Attachment 5)  The Council confirm by resolution that all documentation and information is in place for the Bronze award.
<b>134</b>	<b>Planning:</b>  To consider new planning applications in or affecting Drayton Bassett.  Morton Drive, The Willows Drayton Lane. Erection of a single storey side extension to lounge and addition of porch canopy <a href="https://planning.lichfielddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=T8GE0ZJEM9G00">https://planning.lichfielddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=T8GE0ZJEM9G00</a>
<b>135</b>	<b>Date of Next Meeting:</b>  The next Full Council meeting is scheduled for 17 <sup>th</sup> February 2026.