

Drayton Bassett Parish Council

Parish Clerk: Mrs Hilary Goodreid CiLCA PSLCC

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Public and Press are invited to a **Full Council Meeting** of Drayton Bassett Parish Council which will be held on **Tuesday 20th May 2025 at 7.30pm** in The Sports Pavilion, Rectory Close, Drayton Bassett, B78 3UH.

Hilary Goodreid

Mrs H Goodreid

Parish Clerk

AGENDA

This meeting will follow on from the Annual Parish Council Meeting which starts at 7.30pm

1 1.1	Apologies To receive apologies through the Clerk, in accordance with Standing Orders.
2 2.1	Declaration of Personal & Prejudicial Interest in any item on the agenda Members should notify the Monitoring Officer within 28 days if not already declared.
3 3.1	To receive any requests for dispensation Cllrs to receive any requests for dispensation from Councillors
4 4.1	Chair to close the meeting for the public session Members of the public are invited to address the Council on any issue over which it has a power. This section will be limited to 20 minutes.
5	Chair to reopen the council meeting
6 6.1 6.2	To consider approving and signing the following council and parish minutes: <ul style="list-style-type: none">• Full Council 18th March 2025• Annual Parish Assembly 15th April 2025
7 7.1	Actions Arising Cllrs to receive a verbal update on any actions arising from the previous Full Council meeting and not covered on the agenda.
8 8.1	Anti Harassment Policy and Procedure Following an update in the Employments Right Act 2025 and Sexual Harassment legislation October 2024, parish councils are required to have an Anti Harassment Policy and Procedure in place. Cllrs are asked to consider adopting this policy. Attached
8.2	It is now a requirement that Cllrs appoint a Councillor as an Employees Champion. This position has no management responsibility but can act as someone who staff

	can bring their concerns to.
9	Insurance Quotes
9.1	Cllrs to consider the quotes for the insurance for the Parish Council. Attached
10	Items from the Parish Assembly
10.1	Cllrs to consider the following requests which arose in the Parish Assembly or from general consultation:
10.2	<ul style="list-style-type: none"> • Changing the land under the seesaw to allow for easier use
10.3	<ul style="list-style-type: none"> • Paint a running track on the field
10.4	<ul style="list-style-type: none"> • Agree a timetable for the dogs in the park assessment
10.5	<ul style="list-style-type: none"> • Confirm tree works • Support for the Village Club through insuring the car park
11	Village Park
11.1	<u>Volunteer Weeding Day review</u> Councillors to consider the success of the Volunteer weeding event on 26 th April.
11.2	<u>Swing Replacement</u> Following a recent inspection, the council have been advised to have the swing replaced. Cllrs to consider.
11.3	<u>Football Posts</u> Cllrs to consider the purchase of more sturdy goal posts for use in the village park.
11.4	To discuss Coton Green Football Club using the park for smaller 5vs5 and 7vs7 games when their home ground is flooded.
11.5	<u>Moles</u> There is an increase in mole activity on the village park and in Fazeley. Cllrs to consider the attached quote for the work. Attached
11.6	<u>Memorial Bench</u> Cllrs to be advised of the purchase of the memorial bench and consider its placement and setting.
11.7	<u>Dogs in Park</u> Cllrs to consider the comments made by members of public since the start of the trial of dogs on lead in the park. Cllrs to discuss the way forward with this.
12	Village Summer Fair
12.1	Councillors to consider the support to be offered to the school PTA who are looking to hold a summer picnic in the village park.
13	Church
13.1	The meeting to be updated on reporting of vehicles in front of the church and parking restrictions.
14	Village Green
14.1	Cllrs to update the village on the works required to the village green.
15	Speed Watch
15.1	Cllr Bridge to report back on recent speed watch sessions

16	AGAR
16.1	Cllrs to receive and consider the following:
16.2	Internal Auditors final report for 2024 - 2025
16.3	To consider approving the Annual Governance and Accountability Return (AGAR) and consider approving the:
16.4	Annual Governance Statement of the AGAR for 2024/2025
16.5	Accounting Statements of the AGAR for 2024/2025.
17	Finances
17.1	Cllrs to receive items due for approval and payment. Cllrs to note and approve the March and April 2025 Bank Reconciliations for the Lloyds Bank Account. Attached
17.2	Cllrs to consider the prior approval of regular payments made to the following bodies in line with 6.6 of the Financial Regulations: Lichfield District Council – Rates Lichfield District Council – collection of dog waste VISION ICT – annual fees for website and email hosting WaterPlus – Water Services Pennon – Water Collection Sage – monthly payroll HMRC – quarterly PAYE H Goodreid – monthly salary EDF – electricity provision Lloyds – Bank Charges SPCA – Annual Membership
18	Correspondence
18.1	The Clerk will report on any correspondence that has been received and of which the Cllrs should be made aware.
19	Planning
19.1	Cllrs to consider the planning applications in or affecting Drayton Bassett. Details On Website
20	Date of Next Meeting
20.1	The next Full Council meeting is scheduled for 17 th June 2025.