

Drayton Bassett Parish Council

Parish Clerk: Mrs Hilary Goodreid CiLCA PSLCC

Email: parishclerk@draytonbassett-pc.gov.uk

Public and Press are invited to a **Full Council Meeting** of Drayton Bassett Parish Council which will be held on **Tuesday 17th June 2025 at 7.30pm** in The Sports Pavilion, Rectory Close, Drayton Bassett, B78 3UH.

Hilary Goodreid

Mrs H Goodreid

Parish Clerk

AGENDA

21 21.1	Apologies To receive apologies through the Clerk, in accordance with Standing Orders.
22 22.1	Declaration of Personal & Prejudicial Interest in any item on the agenda Members should notify the Monitoring Officer within 28 days if not already declared.
23 23.1	To receive any requests for dispensation Cllrs to receive any requests for dispensation from Councillors
24 24.1	Chair to close the meeting for the public session Members of the public are invited to address the Council on any issue over which it has a power. This section will be limited to 20 minutes.
25	Chair to reopen the council meeting
26 26.1 26.2	To consider approving and signing the following council and parish minutes: <ul style="list-style-type: none">• Annual Parish Council Meeting 20th May 2025• Full Council 20th May 2025
27 27.1	Actions Arising Cllrs to receive a verbal update on any actions arising from the previous Full Council meeting and not covered on the agenda.
28 28.1	PCSO update The PCSO's covering the parish have been invited to this meeting to introduce themselves. <i>This will go ahead only if they are able to attend.</i>
29 29.1	Memorial Benches and Trees Policy Cllrs to consider adopting a Memorial Benches and Trees Policy for the Parish Council. Attached
30 30.1	Future use and care of changing rooms Cllrs to consider the state of the current changing rooms in the Sports Pavilion and the future of their use.

31 31.1	Annual Play Inspection The Play Inspection Company have advised that they will charge £110 + VAT for the annual inspection in the village park. Cllrs are asked to consider this quote which was £5 more than last year.
32 32.1	Support Staffordshire An invoice has been received from Support Staffordshire for annual membership. Cllrs are asked to consider its membership of this organisation.
33 33.1	Grass Cutting Tender The current gardening tender with L Hodge expires in November 2025. Cllrs are asked to consider the attached draft tender document which will be required in order to obtain quotes for the 2026 – 2029. Attached
34 34.1	Scope of Works for general maintenance and care Cllrs are aware of ongoing gardening and maintenance works which are required in the village and the park which are over and above the contract for mowing and strimming the grass on the parish councils land. Cllrs are to consider the attached scope of works. Attached
35 35.1	Finances Cllrs to receive items due for approval and payment in June 2025. Cllrs to note and approve the May 2025 Bank Reconciliations for the Lloyds Bank Account. Attached
36 36.1	Correspondence The Clerk will report on any correspondence that has been received and of which the Cllrs should be made aware including: <ul style="list-style-type: none"> • Request from resident to have key to use toilet facilities in sports changing rooms for ad hoc football and walking group
37 37.1	Planning Cllrs to consider the planning applications in or affecting Drayton Bassett. Details On Website
38 38.1	Date of Next Meeting The next Full Council meeting is scheduled for 15 th July 2025.