

Drayton Bassett Parish Council

PUBLIC NOTICE

The public & press are invited to a **Parish Council Meeting** of Drayton Bassett Parish Council which will be held on **Tuesday 16th June 2026 at 7.30pm** in The Pavilion, Rectory Close, Drayton Bassett, B78 3UH.

AGENDA

20	Apologies To receive apologies for absence.
21	Declarations of Interest and Dispensations: To receive Declarations of Interests and consider granting dispensations of which written notice has been received by the Clerk.
23	Minutes: (Attachment 1) To approve the minutes of the Annual Council Meeting held on the 19 th May 2026.
24	Chairman to suspend the meeting under rule 10a (12) Members of the public are invited to address the Council on any issue over which it has a power. This section will be limited to 20 minutes.
25	Chairman to reopen the meeting: Members of the public may not take part in the meeting itself.
26	Reports from District Councillor & County Councillor (for information) if present: Reports will be heard (for information) from the Bourne Vale District Councillor (Cllr Brian Yeates) and Staffordshire County Councillor (Cllr Alex Farrell).
27	Clerk's Report: (Attachment 2) To note and approve the appropriate actions arising from the Clerk's Report.
28	Reports from Council Members (for information) only: To receive updates from any council member (for information only).
29	2025/26 Annual Governance and Accountability Return: (Attachment 3) To approve the Annual Governance and Accountability Return 25/26 (AGAR) -

	<p>a. To receive the annual bank reconciliation</p> <p>b. To receive the Annual Internal Audit Report and agree any actions.</p> <p>c. To approve and sign The Annual Governance Statement</p> <p>d. To approve and sign The Accounting Statement</p> <p>e. To approve the commencement date for the exercise of public rights</p>
30	Finances:
30.1	Authorisation of payments:
30.2	<p>To approve the following pending payments – None</p> <p>To approve the following payments under delegated authority –</p> <p>Training Costs - £48.00</p> <p>Handyman and repairs – £522.46</p> <p>Staffing costs £385.00</p> <p>Staff Travel - £67.10</p> <p>Bin emptying by LDC - £780.31</p> <p>Bank Charges - £7 per month</p> <p>Insurance – £881.93</p> <p>Shutter repairs - £420</p> <p>Internal Audit Fee – £240</p>
30.3	To approve the financial reconciliation for May 2026 (Attachment 4)
31	Speed Indicator Device: (Attachment 5)
	To review quotes and select a supplier for a speed indicator device (SID).
32	Village Green Consultations: (Attachment 6)
	To discuss and agree next steps following the Village Green consultation.
33	Honour Boars Lettering: (Attachment 7)
	To review quotes and select a supplier to update the honour board.
34	Planning:
	To consider new planning applications in or affecting the parish. None
35	Date of Next Meeting and Items for Next Meeting:
	The next Full Council meeting is scheduled for 21 st July 2026.

9th June 2026