

Drayton Bassett Parish Council

PUBLIC NOTICE

The public & press are invited to a **Parish Council Meeting** of Drayton Bassett Parish Council which will be held on **Tuesday 15th September 2026 at 7.30pm** in The Pavilion, Rectory Close, Drayton Bassett, B78 3UH.

AGENDA

36	Apologies To receive apologies for absence.
37	Declarations of Interest and Dispensations: To receive Declarations of Interests and consider granting dispensations of which written notice has been received by the Clerk.
38	Minutes: To approve the minutes of the Full Council Meeting held on the 16 th June 2026.
39	Chairman to suspend the meeting under rule 10a (12) Members of the public are invited to address the Council on any issue over which it has a power. This section will be limited to 20 minutes.
40	Chairman to reopen the meeting: Members of the public may not take part in the meeting itself.
41	Reports from District Councillor & County Councillor (for information) if present: Reports will be heard (for information) from the Bourne Vale District Councillor (Cllr Brian Yeates) and Staffordshire County Councillor (Cllr Alex Farrell).
42	Clerk's Report: To note and approve the appropriate actions arising from the Clerk's Report.
43	Reports from Council Members (for information) only: To receive updates from any council member (for information only).
44	Council Crest: To discuss designs and adopt a council logo / crest.

45	Finances: Authorisation of payments: 45.1 To approve the following pending payments – Dog waste bags - £179.10 Staffing Costs - £333.78 45.2 To approve the following payments under delegated authority – Staffing Costs - £541.13 Replacement Keys - £53.00 Handyman Contract - £291.66 SLCC Fee - £53.23 Litter Bin (LDC) – £480.00 Signage - £150.96 Handyman Contract – £291.66 Grass Cutting - £295.00 Goal Posts (CIL) – £1325.00 Stationary – £9.00 Grass Cutting – £255.00 Staffing Costs - £313.7 Archive Fee - £40.00 Grass Cutting - £255.00 Training Costs - £96.00 Training Costs £48.00 Printer Ink - £39.98 45.3 To approve the financial reconciliation for June, July & August 2026 45.4 To note a mid-year budget report
46	To approve council policies: To approve the following policies – • Parish Council Action plan 26-29 • Disciplinary Policy and Procedure • Grievance Policy and Procedure • Complaints Policy and Procedure • Publication Scheme
47	Grants: To consider a grant application from Drayton Bassett Church. To release £500 from the defibrillator budget to Drayton Bassett Village Club towards a community defibrillator.
48	Planning: To consider new planning applications in or affecting the parish. None

49	Date of Next Meeting and Items for Next Meeting: The next Full Council meeting is scheduled for 20 th October 2026.
50	Confidential To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 51 & 52.
51	BMX Tender To discuss and approve a draft tender for the BMX project.
52	Clerk Pay and conditions To update the pay and conditions of the Clerk.

8th September 2026