



Drayton Bassett Parish Council

PUBLIC NOTICE

The public & press are invited to a **Parish Council Meeting** of Drayton Bassett Parish Council which will be held on **Tuesday 20th October 2026 at 7.30pm** in The Pavilion, Rectory Close, Drayton Bassett, B78 3UH.

AGENDA

53	Apologies To receive apologies for absence.
54	Declarations of Interest and Dispensations: To receive Declarations of Interests and consider granting dispensations of which written notice has been received by the Clerk.
55	Minutes: (Attachment 1) To approve the minutes of the Full Council Meeting held on the 15 th September 2026.
56	Chairman to suspend the meeting under rule 10a (12) Members of the public are invited to address the Council on any issue over which it has a power. This section will be limited to 20 minutes.
57	Chairman to reopen the meeting: Members of the public may not take part in the meeting itself.
58	Reports from District Councillor & County Councillor (for information) if present: Reports will be heard (for information) from the Bourne Vale District Councillor (Cllr Brian Yeates) and Staffordshire County Councillor (Cllr Alex Farrell).
59	Clerk's Report: (Attachment 2) To note and approve the appropriate actions arising from the Clerk's Report.

60	Reports from Council Members (for information) only: To receive updates from any council member (for information only).
61	Village Green: To discuss funding of Christmas decorations for the Village Green and maintenance of the Village Green.
62	Finances: Authorisation of payments: 62.1 To approve the following pending payments – Email hosting - £144.00 Handyman Contract - £291.66 62.2 To approve the following payments under delegated authority – Support Staffordshire Membership - £25.00 Grass Cutting - £480.00 Signage - £180.00 Play area inspection - £123.60 Goal post installation - £540.00 Bulbs - £41.00 Cable Ties - £13.00 Poppy Wreaths - £69.00 Key Cutting - £53.00 Grass Cutting - 635 Handyman Contract – £291.66 62.3 To approve the financial reconciliation for September 2026 62.4 To note the completed AGAR and the comments of the External Auditor. (Attachment 3)
63	Draft budget for 27/28 financial year. (Attachment 3) To discuss proposals for a draft budget for the parish council.
64	Handyman Contract: 64.1 To review a schedule of works under the contract. 62.2 To, under Financial Regulations 19.2, suspend Financial Regulation 5.6 and extend the Handyman Contract for three years.
65	Planning: To consider new planning applications in or affecting the parish – Application No: 26/00943/FUH - (Full Application (Householder)) Location: Oakleigh, Sutton Road, Mile Oak, Tamworth Proposal: Demolition of wooden storage shed to form a single storey living annexe

66	Date of Next Meeting and Items for Next Meeting: The next Full Council meeting is scheduled for 17 th November 2026.
67	Confidential To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 68.
68	Clerk Pay and Conditions To update the employment conditions of the Clerk.