


Drayton Bassett Parish Council

Minutes of the Drayton Bassett Full Council meeting held
Tuesday 20th February 2024 at 7.30pm

Present: Cllr R Bridge Cllr D Biggs
Cllr D Davies (Vice Chair) Cllr M Keenan (Chair)
Cllr B Reynolds

Also Present: H Goodreid – Parish Clerk
D Bryant J Jennings
R Keenan M Price (BBV)
K Putman M Putman
L Shears P Shears
J Watson J Williams

Min No.	Item	Actions
126 126.1	Apologies Apologies were received from Cllrs Edmond and Stockil.	
127 127.1	Declaration of Personal & Prejudicial Interest in any item on the agenda None.	
128 128.1	To receive any requests for dispensation None	
	Item 133 was heard at this point	
129 129.1	Chair to close the meeting for the public session A resident mentioned the ongoing issue of potholes along Salts Lane. Staffordshire CC had inspected the potholes but repairs had not yet been carried out. Residents were encouraged to keep logging complaints about potholes. It was noted that there were also issues along Portleys Lane.	
130 130.1	Chair to reopen the council meeting The meeting was reopened	
131 131.1	To consider approving and signing the following council minutes: <u>Full Council held 16th January 2024</u> <i>Proposed: Cllr Bridge; Seconded: Cllr Reynolds</i> The motion was agreed.	
132 132.1	Actions Arising 112 – No dates had been agreed for the summer fair	
132.2	86.3 – This was in progress	

Signed: 

Full Council

Date: 19th March 2024

Page 1 of 5

132.3	89.2 – The Clerk had liaised with Vision ICT to get a link to the website and this action was ongoing.	
132.4	111 – The Chair would ask Cllr Edmond to arrange a tree inspection in line with the Councils Tree Policy.	
132.5	117 – LDC had confirmed that they emptied the dog bins on a Monday (Tuesday if Bank Holiday). Cllr Keenan to monitor emptying. Item to go on to March agenda for discussion.	
132.6	119 – The flag had come down from the pole on the village green. It was proposed that a new weighted collar be purchased for £33 to allow the flag to be flown. <i>Proposed: Cllr Keenan; Seconded: Cllr Davies</i> The motion was agreed	Cllr Keenan to arrange purchase of the weighted collar
132.7	120 – A total of 3 SpeedWatch sessions had taken place with 8 cars being reported as over the speed limit. 2 more community reps had volunteered to undertake the training to add to the team.	
133	HS2 Update	
133.1	Matt Price attended the meeting to speak on behalf of Balfour Beatty Vinci (BBV). The meeting were advised of the following: <ul style="list-style-type: none"> • Four HS2 vehicles had been reported speeding through the village. In 3 of the cases, the drivers had been suspended from driving for HS2 until they resit their BBV driving test. In the fourth case, the driver had been suspended from every site across the route and suspended until he had passed the BBV driving test. • Should residents spot speeding HS2 vehicles, please take pictures and registration number and pass to Clerk or to Matt Price. • The works to Sutton Road which forced day time closures last week were not to do with HS2. • BBV Closure started evening of 19th February and working over night to reduce impact on community. • Upcoming closures for HS2 are: 	
133.2	Sutton Road and Drayton Lane will not be accessible: 24hr weekend closure 8 March to 11 March, starting at 8:00pm and ending at 6:00am. 24hr weekend closure 15 March to 18 March, starting at 8:00pm and ending at 6:00am.	
133.3	Drayton Lane will also be closed on the following dates: 26 February to 1 March 8pm to 6am 4 March to 22 March 8pm to 6am 25 March to 29 March 8pm to 6am	
133.4	The temporary realignment of the A453 Sutton Road will be in place until Spring 2027.	
134	Village Planters	
134.1	Kay Putman was no longer able to maintain the 5 planters for the village.	

Signed 

Full Council

Date: 19th March 2024

Page 2 of 5

134.2	<p>The Parish Council thanked her for her work maintaining them over the years. The Parish Council are now looking for people to maintain them at the following locations: 1 x footpath off village green 1 x bus shelter 2 x heritage site on Old Manor Close 1 x Portleys Lane</p> <p>The work would ideally involve the provision of plants, planting then and watering them. The Parish Council would pay for the plants. Anyone interested in taking on this role should contact one of the Councillors or the Parish Clerk.</p>	All interested parties to contact the Parish Council
135 135.1 135.2	<p>Council PR</p> <p>Cllr Davies has been updating the Parish website. It was agreed that Cllr Biggs would write a regular column for the Village Voice (Tamworth Herald) and will contribute to the Facebook page.</p> <p>It was agreed to write a Spring newsletter for the parish. This would include: Best Kept Village information Ongoing problems with parking Summer Fete Church Plant Sale etc</p>	Clerk to develop newsletter
136 136.1 136.2 136.3	<p>Village Park</p> <p>Friends of the Village Park had been out weeding the flower beds and topping up the bark. The bird boxes have been put up and the feeders will go up soon.</p> <p>There are continuing problems with flooding in the park and the Parish Council were awaiting a response from the neighbouring farmer. One quote had been received for the work and an additional 2 quotes were being sought.</p> <p>A request had been received to have the tennis nets put up on the courts and it was agreed that they would go back on 23rd March 2024 in time for the Easter School Holidays.</p>	
137 137.1 137.2 137.3	<p>Best Kept Village Competition</p> <p>The draft application had been developed. The deadline was 31st March 2024 but more photos and proof of community activities were required. Cllrs Davies and Reynolds to develop the application. It will include details of the improved village green, the heritage site, the village park, the conservation area and the Heart of England Way.</p> <p>Posters would be laminated and put up round the village and village partners had been approached for their support.</p> <p>Contact was being made with the school re the children's poster competition.</p>	

Signed



Full Council

Date: 19th March 2024

Page 3 of 5

137.4	The first round of judging would take place during May 2024.	
138 138.1	Committee Terms of Reference Although the Parish Council did not currently have any standing committees, it was proposed that the Terms of Reference be agreed for future use with the following changes: 2.4 – spelling change of he to the 2.9 – Add a line about when/how a committee may get a budget <i>Proposed: Cllr Keenan; Seconded: Cllr Biggs</i> The motion was agreed	Clerk to place on the website.
138.2	Working Group Terms of Reference Although the Parish Council did not currently have any working groups on which Cllrs sit, it was proposed that the Terms of Reference be agreed for future use with the following changes: 2.2 – change the word committee to group <i>Proposed: Cllr Davies; Seconded: Cllr Bridge</i> The motion was agreed	Clerk to place on the website.
139 139.1	Grant Award Policy Cllrs considered the revised Grant Award Policy and it was proposed to accept the following changes: Opening para – change word on first line to read 'may award a grant...' Remove para 2 Remove first line of para 3 Section starting Organisations... insert full stop after the word used. Insert following line: Grants awarded must be returned if the specific purpose that the grant was awarded for has not been met. Clerk to swap pages 6 and 7 <i>Proposed: Cllr Davies; Seconded: Cllr Bridge</i> The motion was agreed	Clerk to place on the website.
140 140.1	Finances* Cllrs received the bank reconciliations for January 2024. It was proposed that the reconciliation be approved as well as the payments for February 2024. <i>Proposed: Cllr Keenan; Seconded: Cllr Davies</i> The payments were approved.	Bank Recs were on the website and the details of the payments are at the end of the minutes.
141 141.1	Planning All planning applications received for the parish had been placed on the website with comments as to their status. One application had been received 24/00135/FUH. No comments had been received.	
142 142.1	Correspondence All correspondence received had been dealt with during the meeting but the following were noted: <ul style="list-style-type: none"> • 3 emails had been received concerning permitting dogs in the park. This will be put on the agenda for the May meeting. • An FOI request had been received asking for the outcome of the Oct 2022 consultation. • The County Council (SCC), Police and School had been approached 	

Signed: 

Full Council

Date: 19th March 2024

Page 4 of 5

	<p>re concerns at parking across New Row – this matter was part of ongoing correspondence.</p> <ul style="list-style-type: none"> • LDC and SCC had been approached re sandbags – these needed to be provided by private individuals. • An email had been received from a resident in Wishaw concerned at expected industrial development planning application by IM Properties on land near to The Cock at Wishaw. Cllrs will wait to be contacted when the planning application is submitted. 	
143 143.1	Chairs and Vice Chairs Report There had been no meetings for the Chair and Vice Chair.	
144 144.1	Date of Next Meeting The next Full Council meeting would take place on Tuesday 19 th March 2024 in the Sports Pavilion.	

The meeting closed at 8.38pm

***140 Finances agreed at Meeting**

	Payee	Item	Net	VAT	Gross
FPO	Vision ICT	New Cllr email address	18.00	3.60	21.60
FPO	H Goodreid	February Salary	267.62	0.00	267.62
Cq 1598	HMRC	Q3 PAYE	229.60	0.00	229.60
Total			515.22	3.60	518.82

Signed 

Date: 19th March 2024

Full Council

Page 5 of 5