

# Drayton Bassett Parish Council

## Minutes of the Drayton Bassett Full Council meeting held Tuesday 17<sup>th</sup> June 2025 at 7.30pm

Present: Cllr R Bridge (Chair) Cllr M Gwynn  
Cllr C Williams Cllr J Williams  
Cllr E Wilson (Vice Chair)

Also Present: H Goodreid – Parish Clerk

E Brown	J Davies
Z Dewes	J Jennings
R Keenan	M Keenan
K Putnam	M Putnam
B Reynolds	J Watson
H Sheridan	PCSO Tom Passmore

Min No.	Item	Actions
<b>21</b> 21.1	<b>Apologies</b> Apologies were received from Cllr A Price. Apologies and resignation was received from Cllr A Stockil. The notice of vacancy has been posted on notice boards, Facebook and the website.	
<b>22</b> 22.1	<b>Declaration of Personal &amp; Prejudicial Interest</b> None	
<b>23</b> 23.1	<b>To receive any requests for dispensation</b> None	
<b>24</b> 24.1	<b>Chair to close the meeting for the public session</b> Comments from the floor: <ul style="list-style-type: none"><li>Residents spoke about the lack of upkeep of planters and verges around the village. This would be dealt with at item 34.</li><li>A resident advised that the area at Heathley Lane / Village Green was absent from the tree survey report.</li><li>A resident advised the need to continue the two cuts per year at the church.</li><li>A resident advised that the offer of £100 for bulbs from the District Council had been withdrawn.</li><li>A resident advised that the footpath from Portleys Lane to the canal was overgrown with weeds</li></ul>	
<b>25</b> 25.1	<b>Chair to reopen the council meeting</b> The meeting was reopened	
<b>26</b> 26.1	<b>To consider approving and signing the following council minutes:</b> <u>Annual Parish Council Meeting held 20<sup>th</sup> May 2025</u>	

Signed:

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	<i>Proposed: Cllr Wilson; Seconded: Cllr Gwynn</i> <b>The motion was agreed.</b>	
26.2	<u>Full Council meeting held 20<sup>th</sup> May 2025</u> <i>Proposed: Cllr Wilson; Seconded: Cllr Gwynn</i> <b>The motion was agreed.</b>	
<b>27</b> 27.1	<b>Actions Arising</b> All items had either been actioned or were on the agenda but Clerk was still to action dog fouling on private land and obtain quotes for repairs to the swing.	
<b>28</b> 28.1	<b>PCSO Update</b> Tom Passmore and Andrea Horsnall were the villages two new PCSO's and can be contacted: PCSO 25049 Andrea Horsnall, Police Mobile: <u>07812 363060</u> Email: <u>Andrea.Horsnall@staffordshire.police.uk</u> PCSO 16849 Tom Passmore Police Mobile: <u>07966883041</u> Email: <u>Thomas.Passmore@staffordshire.police.uk</u>	
28.2	Tom had a long association with the village. He advised that although crime in the parish was low, residents may wish to sign up to Smart Alert ( <i>poster on the council's website and Facebook page</i> ) for alerts and advice. It was hoped that one of them would attend future council meetings or at least send in a report. They confirmed that they would be attending the Village Party in the Park.	
<b>29</b> 29.1	<b>Memorial Benches and Trees Policy</b> The policy was considered and it was proposed that it be accepted. <i>Proposed: Cllr C Williams; Seconded: Cllr R Bridge</i> <b>The motion was agreed</b>	Clerk to place on website
<b>30</b> 30.1	<b>Future use and care of changing rooms</b> Cllrs agreed to clear out the changing rooms and sort play equipment and supplies. Material which could be repurposed would be. Cllrs were aware that the water supply needed checking as did the electrical supplies in these rooms before they could be used. Once all checks and works had been done, Cllrs would consider their future use.	
<b>31</b> 31.1	<b>Annual Play Inspection</b> A quote had been received from the Play Inspection Company for £110 + VAT to undertake this annual inspection. It was proposed to accept the quote. <i>Proposed: Cllr Wilson; Seconded: Cllr Gwynn</i> <b>The motion was agreed.</b>	Clerk to let the work.
<b>32</b> 32.1	<b>Support Staffordshire</b> An invoice had been received from Support Staffordshire for annual membership - £25.00. It was proposed to support this organisation for one more year and during this year, review what the parish council got from the arrangement.	Clerk to process

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	<i>Proposed: Cllr Gwynn; Seconded: Cllr Bridge</i> <b>The motion was agreed</b>	
<b>33</b> 33.1	<b>Grass Cutting Tender</b> Cllrs considered the draft contract which was up for renewal in November 2025. It was agreed to confirm sites and number of cuts and bring back to Julys meeting.	To be placed on July agenda.
<b>34</b> 34.1	<b>Scope of works for general maintenance and care</b> Clerk continued to ascertain land ownership on a number of patches of land. The document would be revised and developed over coming month and brought back to July's meeting.	To be placed on July agenda.
<b>35</b> 14.1	<b>Finances</b> Councillors received the May bank reconciliation and considered the list of payments* for June. It was proposed that these be accepted. <i>Proposed: Cllr Gwynn; Seconded; Cllr C Williams</i> <b>The motion was agreed.</b>	
<b>36</b> 36.1	<b>Correspondence</b> Most correspondence had already been included in the discussion of the meeting but additional items emailed to Clerk, Councillors included: <ul style="list-style-type: none"> <li>Email from resident wishing to use the changing rooms for a local walking group (see item 30)</li> <li>Email received from M Keenan re concerns at state of verges, weeds and planters around village</li> <li>Letter from the church giving thanks for recent grant to repair the clock.</li> <li>Councillors had received the Clerks resignation. Adverts for the post would be put up in the coming week.</li> </ul>	Clerk to place advert for the post
<b>37</b> 37.1	<b>Planning</b> No planning applications had been submitted in the parish.	
<b>38</b> 38.1	<b>Date of Next Meeting</b> The next <u>Full Council</u> would take place on Tuesday 15 <sup>th</sup> July 2025	

**The meeting closed at 8.31pm**

**\*35 Finances agreed at Meeting**

	<b>Payee</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
DD	SAGE	Payroll	10.00	2.00	12.00
DD	LDC	Rates	175.00	-	175.00
DD	Pennon	Water waste collection	3.99	-	3.99
DD	Lloyds Bank	Charges	4.25	-	4.25
FPO	H Goodreid	June Salary	348.48	-	348.48
FPO	H Goodreid	Printing	64.50	-	64.50
FPO	L Hodge	May grass cutting on all sites	1050.00	-	1050.00
FPO	Support Staffs	Annual Fee	25.00	-	25.00
<b>Total</b>			<b>1,681.22</b>	<b>2.00</b>	<b>1,683.22</b>

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