

Drayton Bassett Parish Council

Minutes of the Drayton Bassett Full Council meeting held Tuesday 16th September 2025 at 7.30pm

Present: Cllr R Bridge (Chair) Cllr M Gwynn
Cllr A Price

Also Present: Robert Pritchard & H Goodreid – Parish Clerk's

Members of the Public: 11

District/County Councillors: Alex Farrell

65 65.1	Apologies Cllr E Wilson (Vice Chair) Cllr Bryan Yates – District Councillor
66 66.1	Declaration of Personal & Prejudicial Interest in any item on the agenda Members should notify the Monitoring Officer within 28 days if not already declared. Cllr Bridge declared an interest in item 75
67 67.1	To receive any requests for dispensation Cllrs to receive any requests for dispensation from Councillors None received.
68 68.1	Chair to close the meeting for the public session Members of the public are invited to address the Council on any issue over which it has a power. This section will be limited to 20 minutes. Residents raised queries about Daffodils planning dates Parking on footpaths on Moat Drive (SCC issue) Vegetation blocking footpaths (SCC issue) Closed road signage is confusing around works (SCC issue) What is timescale on the PSPO for the park (LDC issue) Dog poo on residents lawns/public paths (LDC issue) Update on football in the park at next meeting Clarity on organised teams using the park
69	Chair to reopen the council meeting The Chairman reopened the meeting.
70 70.1 70.2	To consider approving and signing the following council and parish minutes: - Full Council 15th July 2025 - Extraordinary Full Council 19th August 2025 The minutes of both meetings were approved.

71 71.1	Actions Arising Cllrs to receive a verbal update on any actions arising from the previous Full Council meeting and not covered on the agenda. There is issue with spray-paint around animal waste on footpaths – The council will contact LDC & SCC. Salts Lane sign to be followed up.
72 72.1	PCSO update The PCSO's will update on work around the parish if they are able to attend. No one in attendance and no report received. The police operate a page for our policing area here - www.staffordshire.police.uk/area/your-area/staffordshire/lichfield-district/bourne-vale-and-fazeley/about-us/top-reported-crimes-in-this-area.
73 73.1	Reports from the District and County Councillors Reports will be heard from the Bourne Vale District Councillor (Cllr Brian Yeates) and the Staffordshire County Councillor (Cllr Alex Farrell) if they are able to attend. Cllr Farrell – Cllr Farrell had raised roadwork's and closures not being correctly advertised, has raised with highways. He explained that access to the schools will be ensured during the local roadwork's. Cllr Farrell has directed residents to his social media to get the latest information on local roadworks. Cllr Farrell asked groups in the village to apply for his community grants. Alex will publicise details. Local Government Reorganisation – Tamworth BC, Lichfield DC and East Staffordshire BC have proposed a council of 3. Staffordshire County Council has proposed a east west split of the county, which would see Stoke included with Lichfield DC in East Staffs unitary. Councillor raised the issue of traffic at Drayton Manor and if infrastructure could be improved. Cllr Farrell felt a cross parish meeting would be a worthwhile endeavour.
74 74.1	Additional Dog Waste Bin Cllrs to consider buying an additional dog waste bin for placing in the village park. This will incur additional emptying charges. Cllr accepted the quote from Lichfield District Council.
75 75.1	Contracts Cllrs to consider the tenders received for the grass cutting around the village for the next three years.
75.2	Quote 2 chosen.

	Cllrs to consider the tenders received for the maintenance contract. Item deferred.
76 76.1 76.2	Vacancies Cllrs to consider advertising the two vacancies on the parish council following the resignation of John Williams. The councils will work to encourage applications. Cllrs update the meeting on the situation around appointment of the new Parish Clerk Robert Pritchard has been appointed as Clerk & RFO.
77 77.1	Annual Governance and Accountability Return – AGAR Cllrs to receive and note the comments of the External Auditor re the AGAR if it is available. Certificate has been issued and placed on notice boards.
78 78.1 78.2 78.3	Biodiversity Policy Cllrs to consider adopting a Biodiversity Policy for the Parish Council. The policy was approved. Cllrs to consider adopting a Staff and Councillor Training Policy for the Parish Council. The policy was approved. Cllrs to consider signing up to the Civility and Respect Pledge. The policy was approved.
79 79.1	Local Council Award Scheme Cllrs to consider applying for the Bronze level of the Local Council Award Scheme The council resolved to apply for the Bronze level.
80 80.1	Council Programme of Works Cllrs to consider ways in which it can understand what works and actions the residents would like to see over the forthcoming 18 – 24 month in order to inform the Precept discussions later this year. Seek public views via local engagement such as social media posts, a form on website, poster, etc... to seek ideas. Item for next meeting.
81 81.1	Flashing Speed Awareness Signs update The meeting will be updated on progress around the grant for the flashing speed awareness signs. Discussion continues with SCC Highways to seek approval. Preferable locations are near Smithy Cottage and 79 Drayton Lane.
82 82.1	Community Vegetable Plot Cllrs to consider a request to install a community vegetable plot in the village park

	The project was withdrawn.
83 83.1	Remembrance Events Cllrs to consider the purchase of the wreath for the Remembrance Sunday events. The Chairman is attending the Church ceremony. Council approved the purchase of wreath and potentially poppies for lampposts in the village.
84 84.1	Finances Cllrs to receive items due for approval and payment in September 2025. Cllrs to note and approve the July and August 2025 Bank Reconciliations for the Lloyds Bank Account. Payments were approved.
84.2	Cllrs to note the nationally agreed pay rise for the Clerk to be back dated to 1st April 2025. The pay rise was noted.
85 85.1	Correspondence The Clerk will report on any correspondence that has been received and of which the Cllrs should be made aware. Village Club have been in touch asking support publishing their events. Works to the green is an issue that will need to be to the next agenda. Rob Keenan email on the next meeting.
86 86.1	Planning Cllrs to consider the planning applications in or affecting Drayton Bassett. The Woodlands, Drayton Lane, Drayton Bassett, Tamworth, Staffordshire, B78 3TS Proposal Section 73 application to vary condition 2 and 4 permission 25/00625/REM to allow the addition of basements to the approved dwellings The council resolved to object to the application on the following grounds. Supporting the comments by Senior Policy and Strategy Officer (Arboriculture), the creation of a 3-storey building would not be in-keeping with the village, and the impact on traffic on village as a result of construction.
87 87.1	Date of Next Meeting The next Full Council meeting is scheduled for 21st October 2025. Chairman closed the meeting 20:43.

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