

Drayton Bassett Parish Council

Minutes of the Drayton Bassett Full Council meeting held Tuesday 18 November 2025 at 7.30pm

Present: Cllr R Bridge (Chair) Cllr M Gwynn
Cllr A Price Cllr E Wilson

Also Present: Robert Pritchard, Parish Clerk

Members of the Public: 11

105	Apologies: None
106	Declarations of Interest and Dispensations: None
107	Public Participation: Members of the public raised the following local issues – Overgrown land on Moat Drive and land near Walnut House Drive.
108	Chair to reopen the meeting:
109	Minutes: The minutes of the meeting of 21 st October 2025 were approved. Moved by Cllr E Wilson & seconded by Cllr M Gwynn.
110	Reports from District and County Councillors (for information) if present. None
111	Reports from Staffordshire Police (for information) if present. None
112	Clerk's Report: The report was approved, moved by Cllr R Bridge & seconded by by Cllr M Gwynn.
113	Co-option: The council received an application from Helen Parton, the co-option was approved, moved by Cllr R Bridge & seconded by by Cllr M Gwynn.
114	Joining the Staffordshire Playing Fields Association: The council resolved to join the Staffordshire Playing Fields Association, moved by Cllr Gwynn and seconded by Cllr A Price.
115	Finances:
115.1	The following payments were approved: SLCC Training £54 Staffing Costs & HMRC £359.70 Stationary £8 IT Equipment and software £335.98 Proposed by Cllr M Gwynn & seconded Cllr E Wilson.

Initials _____

115.2	The council resolved to utilise Bradleys Accounts Ltd (£160 p/a) for payroll services. Proposed by Cllr E Wilson & seconded Cllr M Gwynn.
115.3	The financial reconciliation for September 2025 & October 2025 were approved. Proposed by Cllr E Wilson & seconded Cllr M Gwynn.
116	26/27 budget: The budget was approved. Proposed by Cllr M Gwynn and seconded by Cllr R Bridge.
117	To approve the following policies • Dignity at Work Policy • Equality and Diversity Policy • Signing of the Civility and Respect Pledge The policies were approved. Proposed by Cllr E Wilson & seconded Cllr M Gwynn.
118	Planning: There were no planning applications to consider.
119	Date of Next Meeting: The next Full Council meeting is scheduled for 20th January 2026. Items for next meeting: Memorial Planter.

The meeting ended at 8.20pm

Chairman Signature_____

20th January 2026

Initials _____