

# Drayton Bassett Parish Council

## Minutes of the Drayton Bassett Full Council meeting held Tuesday 20<sup>th</sup> January 2026 at 7.30pm

Present: Cllr R Bridge (Chair), Cllr A Price, Cllr E Wilson & Cllr H Parton

Also Present: Robert Pritchard, Parish Clerk

Members of the Public: 12

<b>120</b>	<b>Apologies:</b> Councillor Matthew Gwynn, County Councillor Alex Farrell & District Councillor Bryan Yeates.
<b>121</b>	<b>Declarations of Interest and Dispensations:</b> None
<b>122</b>	<b>Public Participation:</b>  Residents requested input into future Christmas decorations on the village Green Residents suggested alterations to landscaping on the village Green Residents requested useful reporting tools added to the website to raise issues with the other authorities.
<b>123</b>	<b>Chair to reopen the meeting:</b>
<b>124</b>	<b>Minutes:</b> The minutes of the meeting held on the 18 <sup>th</sup> November 2025 were approved. Moved by seconded by Cllr A Price and Cllr E Wilson.
<b>125</b>	<b>Reports from District Councillor, County Councillor and Staffordshire Police (for information) if present:</b> None.
<b>126</b>	<b>Clerk's Report:</b> The report was approved. Moved by Cllr R Bridge and seconded by Cllr E Wilson.
<b>127</b>	<b>Appointment of Internal Auditor:</b> Toplis Associates Ltd were appointed as internal auditor. Moved by Cllr R Bridge and seconded by Cllr E Wilson.
<b>128</b>	<b>Precept:</b> The 26/27 precept at £29,919.24. Moved by Cllr R Bridge and seconded by Cllr E Wilson.
<b>129</b>	<b>Finances:</b> The following payments were approved -
129.1 & 2	Vision ICT - £24.00 Staffing costs - £287.90 Staffordshire Playing Fields Association - £20 SLCC Fees - £57.78 Dog waste bags - £70.56 Handyman services - £291.66 Gladiator Dog Waste Station - £477.60 (LDC Grant Funded)
129.3	The financial reconciliation for November 2025 & December 2025 were approved.

	Moved by Cllr R Bridge and seconded by Cllr E Wilson.
<b>130</b>	<b>The Best Kept Village &amp; Community Awards 2026:</b> The council will seek volunteers to work with Cllr M Gwynn and report back to the next meeting.
<b>131</b>	<b>To approve the following policies &amp; note the Policy Audit:</b> The IT policy was approved with amendments to 1.1.5 and 2.2.8. Moved by Cllr A Price and seconded by Cllr E Wilson.
<b>132</b>	<b>Repairs to the Village Green:</b> The chosen contractor is unable to undertake the works due to capacity. The council delegated to the Clerk to source and commission another contractor up to the value previous agreed. The council will also engage in a long-term project to seek public input on improving the Green. Moved by Cllr E Wilson and seconded by Cllr H Parton.
<b>133</b>	<b>Local Council Awards Scheme:</b> The council resolved that all documentation and information is in place for the Bronze award. Moved by Cllr R Bridge and seconded by Cllr A Price.
<b>134</b>	<b>Planning:</b> Morton Drive, The Willows Drayton Lane. Erection of a single storey side extension to lounge and addition of porch canopy. No comments.
<b>135</b>	<p><b>Date of Next Meeting:</b></p> <p>The next Full Council meeting is scheduled for 17<sup>th</sup> February 2026.</p> <p>Items for the next meeting: Public engagement plan for village Green, Best Kept Village Award update and litter bins placements.</p>

Meeting closed at 8.30pm.