

Drayton Bassett Parish Council

Minutes of the Drayton Bassett Full Council meeting held Tuesday 20th January 2026 at 7.30pm

Present: Cllr R Bridge (Chair), Cllr A Price, Cllr E Wilson & Cllr H Parton

Also Present: Robert Pritchard, Parish Clerk

Members of the Public: 12

120	Apologies: Councillor Matthew Gwynn, County Councillor Alex Farrell & District Councillor Bryan Yeates.
121	Declarations of Interest and Dispensations: None
122	Public Participation: Residents requested input into future Christmas decorations on the village Green Residents suggested alterations to landscaping on the village Green Residents requested useful reporting tools added to the website to raise issues with the other authorities.
123	Chair to reopen the meeting:
124	Minutes: The minutes of the meeting held on the 18 th November 2025 were approved. Moved by seconded by Cllr A Price and Cllr E Wilson.
125	Reports from District Councillor, County Councillor and Staffordshire Police (for information) if present: None.
126	Clerk's Report: The report was approved. Moved by Cllr R Bridge and seconded by Cllr E Wilson.
127	Appointment of Internal Auditor: Toplis Associates Ltd were appointed as internal auditor. Moved by Cllr R Bridge and seconded by Cllr E Wilson.
128	Precept: The 26/27 precept at £29,919.24. Moved by Cllr R Bridge and seconded by Cllr E Wilson.
129	Finances: The following payments were approved -
129.1 & 2	Vision ICT - £24.00 Staffing costs - £287.90 Staffordshire Playing Fields Association - £20 SLCC Fees - £57.78 Dog waste bags - £70.56 Handyman services - £291.66 Gladiator Dog Waste Station - £477.60 (LDC Grant Funded)

129.3	The financial reconciliation for November 2025 & December 2025 was approved. Moved by Cllr R Bridge and seconded by Cllr E Wilson.
130	The Best Kept Village & Community Awards 2026: The council will seek volunteers to work with Cllr M Gwynn and report back to the next meeting.
131	To approve the following policies & note the Policy Audit: The IT policy was approved with amendments to 1.1.5 and 2.2.8. Moved by Cllr A Price and seconded by Cllr E Wilson.
132	Repairs to the Village Green: The chosen contractor is unable to undertake the works due to capacity. The council delegated to the Clerk to source and commission another contractor up to the value previous agreed. The council will also engage in a long-term project to seek public input on improving the Green. Moved by Cllr E Wilson and seconded by Cllr H Parton.
133	Local Council Awards Scheme: The council resolved that all documentation and information is in place for the Bronze award. Moved by Cllr R Bridge and seconded by Cllr A Price.
134	Planning: Morton Drive, The Willows Drayton Lane. Erection of a single storey side extension to lounge and addition of porch canopy. No comments.
135	Date of Next Meeting: The next Full Council meeting is scheduled for 17 th February 2026. Items for the next meeting: Public engagement plan for village Green, Best Kept Village Award update and litter bins placements.

Meeting closed at 8.30pm.

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