Drayton Bassett Parish Council

Minutes of the Drayton Bassett Full Council meeting held
Tuesday 16th June 2026 at 7.30pm

Present: Cllr R Bridge (Chairman), Cllr A Price, Cllr E Wilson, Cllr M Gwynn & Cllr H Parton.

Also Present: Robert Pritchard, Parish Clerk

Members of the Public: 9

AGENDA

20	**Apologies:** None – County Councillor Alex Farrell and District Councillor Bryan Yeates.
21	**Declarations of Interest and Dispensations:** None
23	**Minutes:** The minutes of the Annual Council Meeting held on the 19th May 2026 were approved, moved by Cllr E Wilson and moved by Cllr A Price.
24	**The Chairman suspended the meeting under rule 10a (12).** Residents asked questions about the results of the public consultation. Residents expressed concern about the path between Drayton Bassett and Middleton not being kept clear. Residents asked if it could be better publicised that Lichfield District Council have visited the park to check for dog fouling offences. The church requires extensive work to remain open and is seeking public support to raise funds to help repair plaster. The cost is estimated at £17,000 in total.
25	**The Chairman reopened the meeting.**
26	**Reports from District Councillor & County Councillor (for information) if present:** None
27	**Clerk's Report:** The report was approved.
28	**Reports from Council Members (for information) only:** Cllr E Wilson reported that the latest newsletter is nearly complete. Issues with local footpaths have also been raised with the County Council and the County Councillor. Highways have cleared a blocked drain on Portley's Lane. Dangerous parking issues have also been raised the police. Footpath repairs have also been raised with the County Councillor. Cllr H Parton praised the children's posters and expressed thanks to them for their efforts.

	Cllr A Price has contacted the utility providers to try and identify the landowner at the utility access as drivers have been using it to relieve themselves. She also raised with Drayton Manor the issues with traffic in the village, as well as with the County Councillor. Cllr Price also spoke to the grass maintenance contractor and relayed feedback from the church. Cllr M Gwynn reported that the Best Kept Village Competition judging is on Friday (19th June). Residents of New Row have raised complaints about parked cars blocking access for residents. Cllr R Bridge reported that a Matt Bond has donated a water butt for use by the handyman to water the flowers in the village. Another resident has donated 180 flowers for the parish.
29	**2025/26 Annual Governance and Accountability Return:** The Annual Governance and Accountability Return 25/26 (AGAR) was approved as follows - a. The annual bank reconciliation b. The Annual Internal Audit Report. c. The Annual Governance Statement d. The Accounting Statement e. The commencement date for the exercise of public rights The Chairman signed the documents and the AGAR was approved. Moved by Cllr Gwynn and seconded by Cllr E Wilson.
30	**Finances:** Authorisation of payments:
30.1	Pending payments – None
30.2	The following payments made under delegated authority were approved – Training Costs - £48.00 Handyman and repairs – £522.46 Staffing costs £385.00 Staff Travel - £67.10 Bin emptying by LDC - £780.31 Bank Charges - £7 per month Insurance – £881.93 Shutter repairs - £420.00 Internal Audit Fee – £240.00
30.3	The financial reconciliation for May 2026 was approved. Moved by Cllr E Wilson and seconded by Cllr M Gwynn.
31	**Speed Indicator Device:** Four quotes were evaluated and Elan City was chosen, moved by Cllr A Price and seconded by Cllr M Gwynn.

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32	**Village Green Consultations:** The council resolved to form a working group to analyse the results further and report back to council with various proposals to consider. The working group will consist of all councillors. Moved by Cllr Gwynn and seconded by Cllr E Wilson.
33	**Honour Board Lettering:** Three quotes were received and the council choose the quote provided by Signet Signs. Moved by Cllr Wilson and seconded by Cllr Price.
34	**Planning:** None
35	**Date of Next Meeting and Items for Next Meeting:** The next Full Council meeting is scheduled for 21st July 2026.

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