

# Drayton Bassett Parish Council

## Minutes of the Drayton Bassett Full Council meeting held Tuesday 15th September 2026 at 7.30pm

Present: Cllr R Bridge (Chairman), Cllr A Price & Cllr E Wilson.

Also Present: Robert Pritchard, Parish Clerk

Members of the Public: 5 & Cllr Alex Farrell (SCC).

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| <b>36</b> | <b>Apologies:</b> Cllr M Gwynn & Cllr H Parton.<br><br>The council resolved to authorise the absence of Cllr Gwynn. Moved by Cllr E Wilson and seconded by Cllr A Price.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>37</b> | <b>Declarations of Interest and Dispensations:</b><br><br>A declaration was granted for Cllr Rosemary Bridge in relation for matters related to the handyman contract payments and work schedule. Moved by Cllr A Price and seconded by Cllr E Wilson.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>38</b> | <b>Minutes:</b> The minutes of the Full Council Meeting held on the 16 <sup>th</sup> June 2026 were approved. Moved by Cllr R Bridge and seconded by Cllr A Price.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>39</b> | <b>Chairman to suspend the meeting under rule 10a (12)</b><br><br>The meeting was suspended and member of the public raised the following issues -<br><br>Requested copies of the Parish Plan are distributed in the community.<br>Concerns about dog waste in the village and asked if more signage could be erected in the parish regarding dog waste.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>40</b> | <b>Chairman to reopen the meeting:</b> The Chairman reopened the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>41</b> | <b>Reports from District Councillor &amp; County Councillor (for information) if present:</b><br><br>Staffordshire County Councillor, Cllr Alex Farrell, reported that Local Government Reorganisation (LGR) has been paused, elections will continue as original planned before this process started. There will be Lichfield District Council elections in 2027.<br><br>He also reported that the County Council appears to have an inconsistent position on SIDS, as some County Councillors are claiming they have had Speed Indicator Devices (SID's) installed in the parishes. He will continue to raise the issue with the County Council.<br><br>Noise from Drayton Mannor Business Park was also raised as well as reporting back on the County Councils refusal to approve the Right of Way earlier in the year. |

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|           | Residents asked that the County Councillor investigate complaints raised about a public path not being kept clear. The details have been emailed to the County Councillor. Parking in Fazeley was also raised, Alex reported that it is a complex issue and very difficult to enforce without impacting businesses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>42</b> | <b>Clerk's Report:</b> The report and actions were approved. Moved by Cllr E Wilson and seconded by Cllr A Price.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>43</b> | <p><b>Reports from Council Members (for information) only:</b></p> <p>Cllr Wilson report on the progress supporting the football team. Representatives of the council and parish are attending the Best Kept Village Awards.</p> <p>Cllr A Price reported that the damaged road sign has been logged by SCC.</p> <p>Cllr Bridge report speed watch has been busy and will be out again on Monday.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>44</b> | <p><b>Council Crest:</b></p> <p>The designs for the new civic crest and corporate logo were approved. Moved by Cllr E Wilson and seconded by Cllr A Price.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>45</b> | <p><b>Finances:</b></p> <p>45.1 The following pending payments were approved –</p> <p>Dog waste bags - £179.10<br/>Staffing Costs - £333.78</p> <p>45.2 To following payments made under delegated authority were approved –</p> <p>Staffing Costs - £541.13<br/>Replacement Keys - £53.00<br/>Handyman Contract - £291.66<br/>SLCC Fee - £53.23<br/>Litter Bin (LDC) – £480.00<br/>Signage - £150.96<br/>Handyman Contract – £291.66<br/>Grass Cutting - £295.00<br/>Goal Posts – £1325.00<br/>Stationary – £9.00<br/>Grass Cutting – £255.00<br/>Staffing Costs - £313.7<br/>Archive Fee - £40.00<br/>Grass Cutting - £255.00<br/>Training Costs - £96.00<br/>Training Costs £48.00<br/>Printer Ink - £39.98</p> <p>45.3 The financial reconciliation for June, July &amp; August 2026 was approved</p> <p>45.4 The mid-year budget report was noted.</p> <p>Moved by Cllr E Wilson and seconded by Cllr A Price.</p> |

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| <b>46</b> | <p><b>To approve council policies:</b> The following policies were approved –</p> <ul style="list-style-type: none"> <li>• Parish Council Action plan 26-29</li> <li>• Disciplinary Policy and Procedure</li> <li>• Grievance Policy and Procedure</li> <li>• Complaints Policy and Procedure</li> <li>• Publication Scheme</li> </ul> <p>Moved by Cllr E Wilson and seconded by Cllr A Price.</p>                                                                                                      |
| <b>47</b> | <p><b>Grants:</b></p> <p>The council resolved to award £1,278.59 from the 26/27 CIL receipt (subject to confirmation from Lichfield District Council) to Drayton Bassett Church and to discuss further support as part of the next budget. Moved by Cllr E Wilson and seconded by Cllr R Bridge.</p> <p>The council resolved to release £500 from the defibrillator budget to Drayton Bassett Village Club towards a community defibrillator. Moved by Cllr E Wilson and seconded by Cllr R Bridge.</p> |
| <b>48</b> | <b>Planning:</b> None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>49</b> | <b>Date of Next Meeting and Items for Next Meeting:</b> The next Full Council meeting is scheduled for 20 <sup>th</sup> October 2026.                                                                                                                                                                                                                                                                                                                                                                   |
| <b>50</b> | <b>Confidential:</b> The council resolved to move into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 51 & 52. Moved by Cllr A Price and seconded by Cllr R Bridge.                                                                                                                                                                          |
| <b>51</b> | <b>BMX Tender:</b> The council approved the draft tender and authorised the Clerk to publish the tender. Moved by Cllr R Bridge and seconded by Cllr A Price.                                                                                                                                                                                                                                                                                                                                           |
| <b>52</b> | <b>Clerk Pay and Conditions:</b> The council resolved to move the Clerk up one SCP point, with further updates to be discussed at the next meeting. Moved by Cllr E Wilson and seconded by Cllr A Price.                                                                                                                                                                                                                                                                                                |

The meeting closed at 9.15pm.

Chairman Signature\_\_\_\_\_

20<sup>th</sup> October 2026