Drayton Bassett Parish Council

Minutes of the Drayton Bassett Parish Council meeting held
Tuesday 20th October 2026 at 7.30pm

Present: Cllr R Bridge (Chairman), Cllr A Price, Cllr H Parton & Cllr E Wilson.

Also Present: Robert Pritchard, Parish Clerk

Members of the Public: 12

53	**Apologies:** Cllr Matthew Gwynn & Cllr Alex Farrell (SCC).
54	**Declarations of Interest and Dispensations:** Cllr Bridge declared an interest on item 64.
55	**Minutes:** The minutes of the Council Meeting held on the 15th September 2026 were approved with a minor correction. Moved by Cllr Wilson and seconded by Cllr Price.
56	**Chairman to suspend the meeting under rule 10a (12)** Residents raised the following issues - A representative of the speed watch group asked that any enquiries about tickets should be sent to official channels and not to speed watch members. Residents asked if the flower bed on the playing fields could be tended to. The council has it in its programme of works in the coming months. Several residents volunteered to put copies of the Parish Council Action Plan in public venues including St Peters Church, DBVC and the WI hut. An officer from SCC has visited the right of way towards Middleton and is believed to be taking action to ensure public access. Residents asked if the council could fund insurance costs for the Veggies Group. Councillors encouraged them to apply for a grant. Residents asked if there are any updates from HS2. There are no updates since that last presentation. The council has invited them to a future meeting. Residents also asked if the council is aware of any housing developments in the parish. The council has not been notified about any sites, but some may come forward as part of the new local plan being developed by Lichfield District Council.
57	**The Chairman reopened the meeting:**

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58	**Reports from District Councillor & County Councillor (for information) if present:** None were in attendance and no written reports were provided.
59	**Clerk's Report:** The report was noted and the actions approved. Moved by Cllr Bridge and seconded by Cllr Wilson.
60	**Reports from Council Members (for information) only:** Cllr Bridge reported that the church has sent a thank you letter for the donation. Cllr Wilson reported that she has been discussing Christmas decorations with residents. Cllr Parton reported on the Best Kept Village Competition award ceremony and their positive feedback for the village. Cllr Price reported that she has taken books to the school on behalf of the parish council to thank them for their involvement in the Best Kept Village Competition.
61	**Village Green:** The Council resolved to allocated £400 towards Christmas decoration for the Village Green and purchase of a new Christmas tree. The Best Kept Village Competition prize money is to be used to fund the costs. Moved by Cllr Wilson and seconded by Cllr Parton. The council resolved to seek quotes for the next meeting on turfing or improving the Village Green grass. It noted that that wider improvements to the Village Green is an ongoing item. Moved by Cllr Bridge and seconded by Cllr Wilson.
62	**Finances:**
62.1	The following pending payments were approved – Email hosting - £144.00 Handyman Contract - £291.66
62.2	The following payments under delegated authority were approved – Support Staffordshire Membership - £25.00 Grass Cutting - £480.00 Signage - £180.00 Play area inspection - £123.60 Goal post Installation - £540.00 Bulbs - £41.00 Cable Ties - £13.00 Poppy Wreaths - £69.00 Key Cutting - £53.00 Grass Cutting - £635.00 Handyman Contract – £291.66 Moved by Cllr Bridge and seconded by Cllr Wilson.
62.3	The financial reconciliation for September 2026 was approved. Moved by Cllr Bridge and seconded by Cllr Wilson.

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62.4	To council noted the completed AGAR and the comments of the External Auditor. The council gave the public a longer inspection period than required, so still provided the 30 days period for the public.
63	**Draft budget for 27/28 financial year:** The draft budget was discussed and will come to the next meeting.
64 64.1 64.2	**Handyman Contract:** Cllr Bridge left the meeting and Cllr Wilson assumed the role of Chairman for this item. The council will seek to include the flower bed in the Playing Fields, bulb planting and the wooden edging to path on the playing fields in the schedule of works. Moved by Cllr Wilson and seconded by Cllr Parton. The council resolved to, under Financial Regulations 19.2, suspend Financial Regulation 5.6 and extended the Handyman contract for three years. Moved by Cllr Wilson and seconded by Cllr Price. Cllr Bridge returned to the meeting.
65	**Planning:** Application No: 26/00943/FUH - Oakleigh, Sutton Road, Mile Oak, Tamworth. Proposal: Demolition of wooden storage shed to form a single storey living annexe. Application No: 26/01026/FUH - 89 Drayton Lane, Drayton Bassett, Tamworth. Proposal: Extensions & alterations to existing dwelling. No comments.
66	**Date of Next Meeting and Items for Next Meeting:** The next Full Council meeting is scheduled for 17th November 2026. Items: Village Green, Mill Lane Park Notice board and Budget.
67	**Confidential:** The council resolved to move into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 68. Moved by Cllr Bridge and seconded by Cllr Price.
68	**Clerk Pay and Conditions:** The council resolved to update the employment conditions of the Clerk. Moved by Cllr Bridge and seconded by Cllr Wilson.

The meeting closed at 8.51pm.

Chairman Signature_____

17th November 2026

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